**MSU-CVM Curriculum Committee Minutes**

**December 18, 2019**

Attendance: M. Beasley, E. Brosseau, C. Bryan, G. Dunnam, A. Eidson, S. Jack, K-S Seo, J. Smith, K. Walters, J. Yates

Call to order: 2:00 pm

Topics:

* Approval of amended CC Meeting Minutes from November 20, 2019 by acclamation.
* Course Evaluations: Dr. Walters will circulate a few self-evaluations received since the last meeting. Any outstanding reviews will be re-requested with cc: to department chairs
* Dr. Beasley circulated a draft Curricular Committee Standard Operating Procedures based upon those used by Auburn University. Brief discussion of criteria to trigger additional review.
* Dr. Smith will provide/circulate materials that are sent to extern sites and mentors prior to and following phase 2 externships. These materials serve evaluate the appropriateness of externships and provide student evaluation following externships.
* Dr. Jack circulated AAVMC Competency-Based Veterinary education: CBVE framework (<https://www.aavmc.org/assets/site_18/files/cbve-publication-1-framework.pdf>) and AAMVC-CBVE: Entrustable Professional Activities (<https://www.aavmc.org/assets/site_18/files/cbve/cbve-publication-2-epa.pdf>). Note: now available AAVMC-CBVE- Milestones : (<https://www.aavmc.org/assets/site_18/files/cbve/cbve.pt3.milestones.may2019.pdf>)
* Next meeting Wednesday January 22, 2020

Adjournment: 3 PM