



College of Veterinary Medicine Policies and Procedures

Subject: Absences for Student Attendance
at Professional & Scientific
Conferences

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Absences for Student Attendance at Professional & Scientific Conferences

The CVM's administration and faculty recognize that student participation in certain meetings or conferences of scientific or professional organizations and societies may benefit the student's professional development. It is also recognized that attendance at these events during the academic year may negatively impact the student's academic progress. Therefore, excused absences for attendance at a professional meeting or conference must be considered on an individual case basis. Absence from any required course(s) or rotation(s) must be approved in advance by the course/rotation leader(s). The Student Application for Excused Absence Form can be obtained from the Office of Academic Affairs. After the student receives course leader approval, the form should be submitted to the Office of Academic Affairs. The Office of Academic Affairs will submit the Student Application for Excused Absence Form to the Associate Dean for Academic Affairs for final approval. The student is also responsible for making arrangements that are satisfactory to the instructor in regard to work or examinations missed. These arrangements should be made prior to the absence when possible.

Students in the first semester of Year 1 of the curriculum will not be excused to attend professional or scientific meetings, unless under special circumstances. An example of a special circumstance is presentation of original research at a regularly scheduled scientific conference.

Prior to attending a conference, the student must be a member in good standing of the sponsoring organization and have a minimum cumulative GPA of 2.5. Students should only expect to obtain excused absences for attendance of one veterinary conference per semester, for a total of 3 during Phase 1.

Approved: _____

Kent H. Hoblet

Kent Hoblet, Dean
College of Veterinary Medicine

10-7-2017

Date