



Veterinary Medical Technology Program Student Handbook

Subject: **Clinical Experience
Attendance Policy**

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To Be Reviewed Yearly by: VMTP Director,
CVM Policies and Procedures Committee
Source: VMTP Student Handbook
Cross Reference:

Clinical Experience Attendance Policy

Because the experiential nature of and the service responsibilities associated with clinical instruction, attendance is mandatory. This includes rotations in CVM-AHC, the Animal Emergency and Referral Center in Flowood, and elective rotations. Housing will be provided at Flowood, but food and transportation will not. Housing, food and transportation are the student's responsibility for elective rotations.

The expectations and requirements are the same as absences from lectures. If and when circumstances arise that require students to be absent, the student must submit a Student Application for Excused Absence Form approved by the VMTP Administration. Any student that is going to miss part of a clinical rotation must contact the VMTP Administration prior to the assigned time. Students who are absent because of unexpected emergencies or unforeseen circumstances must notify their Course Leaders and the VMTP Office (662-325-1103) as soon as possible to request that the absence be considered excused. Upon verbal approval, students must submit a Student Application for Excused Absence Form to the VMTP Administration as soon as they return to campus.

The VMTP Administration has the sole responsibility for approving or disapproving these absences. Students will be required to make up the work either prior to or after the absence at the discretion of the instructor. If the absence is not excused, a patient neglect notice will be issued to students. The VMTP Administration has the right to deny the application.

Approved by: Kent H. Hoblet 5/16/2013
Kent Hoblet, Dean Date
College of Veterinary Medicine