**MSU-CVM Curriculum Committee Minutes**

**February 19, 2020**

Attendance: M. Beasley, E. Brosseau, C. Bryan, T. Howell (phone), S. Jack, K-S Seo, J. Smith, M. Violand, J. Yates

Visitors: C. Langston, J. Thomason (implementation committee)

Call to order (Beasley for Walters): 2:00 pm

Minutes of 22 January 2020 approved unanimously

Topics:

* Dr. Prince was unable to attend due to a prior commitment. Dr. Beasley will attempt to reschedule for March meeting.
* Curriculum Committee folder developed by Dr. Beasley to house By-laws, SOPs, minutes, various surveys, etc.
* Dr. Langston presented proposed changes to Clinical Pharmacology elective: (change for 4 credits to 2 credits), to be offered once a year, having moved critical care lab instruction to all 3rd/4th year students. Jenny Turner (UCCC) has paperwork and will assigned an appropriate course number. Approved unanimously
* Curriculum Committee signed UCCC support letters for proposed changes to scheduling Professional Development (PD) 2 to year 1 fall semester (currently spring year 1), and PD3 to year 1 spring semester (currently fall year 2).
* Extended discussion of SOPs regarding various surveys and proposed “trigger points” in preparation for COE visit e.g. NAVLE scores, externship updates / evaluations, course leaders’ self-evaluation of phase 1 courses (many are still missing, Dr. Beasley will make another attempt at securing reports)
* Dr. Thomason (representing Curriculum Implementation Task Group) provided updates on meetings with administration to adopt suggested changes including test schedules, holiday avoidance, Professional Development scheduling changes.
* Lauren Blalock was elected to represent class of 2022 on Curriculum Committee.
* Next meeting Wednesday March 18, 2020.

Adjournment: 3:02 PM, unanimous consent